

Providence Community Library  
Board of Directors minutes  
July 16, 2012  
South Providence Library  
(These minutes are subject to correction at Sept 17, <sup>2012</sup> Board Meeting.)

1. Welcome and Call to Order

Secretary Linda Kushner called the meeting to order at 6:05 pm and took the roll call of the board members, noting that 14 trustees were present making a quorum.

Present: David Berman, Christian Caldarone, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Mark McKenney, Matthew Lawrence, Rochelle Lee, Deborah Schimberg, Ellen Schwartz, Cyndie Wilmot, and Ken Wise.

Absent: Yamil Baez, Kai Cameron, Elena Chiaradio, Althea Graves, Ann Keefe, Marcus Mitchell, Sandy Oliveira, and Patricia Raub.

2. Minutes: Rochelle Lee moved that the minutes from June 18, 2012 be accepted with the following correction:

Sandy Oliveira abstained in the vote to exempt the Executive Director and Business Director from any layoff. (2D in the Executive session)

The motion was seconded by Dale Gorton and passed unanimously.

3. Director's report (Laura Marlane)

- The board authorized negotiating team (Cyndie Wilmot, Sue Gibbs and the director has met with the union and reached an agreement. All PCL staff (union and non-union) will forgo the 401K contribution and match for this fiscal year and all libraries will be closed the week of September 10-15. Thank you to the union membership for working with us to come to an agreement that addresses the budget cuts.

-The Statewide Reference Resource staff has been assembled and the program is up and running.

-The OLIS Annual Report is due Sept 17<sup>th</sup>. Sue and I will be working closely with staff to pull together all the statistical and financial information needed to complete it.

-The Annual meeting will be on Sept 17, 2012.

For more details about these activities as well as reports on additional activities see the full Director's Report on file in the office

4. Program coordinator's report (Michelle Novello)

- We have double the number of Kids participating in this summer's reading program than we had last year.
- We have summer ESL programs at Mount Pleasant, Wanskuck and South Providence - GED class will start up again in the fall. We already have 25 people on the waiting list There are currently another 25 students taking GED classes with a waiting list of 25 people for September.
- Bienvenidos Latinos is meeting n Sept 18<sup>th</sup> to plan Latino programming for 2012- 2013 schedule.

For more details about these activities as well as reports on additional activities see the full Program Coordinator's Report on file in the office

5. Finance Report (Sue Gibbs))

The preliminary Income statement for the 12 months ending June 30, 2012, shows that we will end the year in the black with possibly of approximately \$25,000 in excess of revenue over expenses revenues. Chris Caldarone moved that we accept the "Income statement Compared with Budget for the twelve months Ending June 30, 2012 prelim. Deborah Schinberg seconded the motion. After discussion, the motioned passed with David Berman, Christian Caldarone, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Mark McKenney, Matthew Lawrence, Deborah Schimberg, Ellen Schwartz, Cyndie Wilmot, and Ken Wise voting in favor. Rochelle Lee abstained from the vote. There were not votes against the motion.

6. Development Report (Steve Kumins)

In FY 11 (July 1 2011-June 30, 2012) PCL received \$340,950 in unrestricted funds from corporate, foundation and individual grants and donations. We received a restricted Library of RI grant of \$45,323

Since the start of the new fiscal year we have raised \$22,200. Details available in the Development report of July 16, 2012 on file in the office/

7. Personnel (Ken Wise)

No report.

8. Governance (Mark McKenney)

Mark Kenney moved the four proposed by-law changes proposed by the Governance committee which were circulated to the board at two prior meetings. The changes raise the % of persons on the board who may live outside of Providence to 25%; remove the term limitation on serving on the board; relaxes the term limitation on officers to an expectation that they serve no more than three consecutive 1-year terms as officers;

adds the Governance committee to the list of standing committees. Joan Dagle seconded the motion and after discussion the motion passed unanimously.

9 Facilities (Christian Caldarone)

- We will probably get \$62,000 of the \$75,000 in CGBG funds we applied to repair the steps at Knight Memorial. We have received estimates for the repair job ranging from \$74,800 to \$131,675.

- We have donations of \$40,00 for the repair of the roof at Knight, so far we have received an estimate for the job for \$43,000

- The electrician is starting the upgrade of the fire system at Olneyville using funds we received from United Way.

For more details about these activities as well as reports on additional maintenance activities see the full Facilities Report on file in the office.

10. Public Comment: none

11. New Business: the Board expressed its appreciation of the union staff in working with Management to address the problems caused by the loss of City funding.

12. Adjournment

Dale Gorton moved and Ellen Schwartz seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned 6:48

Respectfully submitted,

Linda J. Kushner  
Secretary

